



NATIONAL PARLIAMENT OF SOLOMON ISLANDS
P O Box G 19
Honiara
Telephone: 23463 and Fax: 24272

Applications are invited from suitably qualified and experienced persons for the following vacant positions in the National Parliament of Solomon Islands. Men and women from all provinces are encouraged to apply.

Post Numbers	Post Title and Level	Required Qualifications and Experiences
279-00268	Chief Research Officer L12/13	Bachelors Degree in Law, or Public Policy or Finance and Economics with 5 or more years of work experience involving research, information analysis and report writing.
279-00026	Chief Hansard Editor L10/11	Tertiary qualification and equivalent experience in the field of Secretary and Literature with 4 or more work experience involving editing skills, report writing, literature and vocabulary
279-00244	Chief Media Officer L10/11	Degree in Media Production and five or more years of work experience in media production work.
279-00189	Security Officer L2	Minimum qualification, Form 7 Leaver with a certificate in security training and other related field

Important notes for interested candidates:

Closing date for Applications: COB Monday 23rd October 2017

RS Form 6 and the RS Form 2 Job Description for each position are available and can be obtained from the National Parliament at Vavaya Ridge and related information is accessible via the Parliament website: www.parliament.gov.sb

Documents Required

1. RS Form 6 – Application for Employment- Solomon Islands Public Service, Cover Sheet.
2. Letter of Application.

3. Curriculum Vitae (CV).
4. Certified copies of your qualifications.

You will need to post or hand deliver the **certified copies** of your qualifications, as these cannot be sent by email. Do **NOT** send originals.

Please Note: *All documents submitted as part of the application will remain the property of the Solomon Islands Government and will not be returned to applicants.*

Medical Report and Police Clearance

You do **NOT** have to provide copies of medical Report and Police Clearance when you apply, but if you are shortlisted, this will be discussed with you.

Queries:

Any question or query about the application and its requirements or responsibilities and duties, Please contact telephone: 28520/21751 or Fax: 24272 or Email: ian.rakafia@parliament.gov.sb or joycelyn.kilua@parliament.gov.sb or alice.tusipua@parliament.gov.sb

Send your application addressed to:

**The Clerk to Parliament
National Parliament of Solomon Islands
PO Box G 19
Honiara**