GOVERNMENT OF
SOLOMON ISLANDS

PARLIAMENT ENTITLEMENTS REGULATIONS, 2008

SOLOMON ISLANDS INDEPENDENCE ORDER, 1978
(LN. NO. 43 OF 1978)
ARRANGEMENT OF REGULATIONS

PART I
GENERAL

1. Short Title
2. Date of Commencement
3. Amendments to Regulations
4. Definitions
5. Accounting books and records
6. Forms

PART II
PAYMENTS

7. Salary and Allowances
8. Salary Authority
9. Method of Payment
10.(1) Levels of Payment
10.(2) Relocation Allowance
10.(4) Meal Allowance
10.(5) Local Subsistence Allowance
11.(A) Terminal Grant
11.(B) National Provident Fund Scheme
11.(C) Pension Scheme
11.(D)(5) Pension of deceased Member to be transferred to surviving legal spouse
12. Insurance Scheme
13. Death or injury
14. Debt
15. Hospitality Allowance
16. Appointment Grant
17. Education Grant
18. Ex-Gratia Payment

PART III
TRAVELLING IMPRESTS

19. Use of Imprests
20. The Responsibility of the Clerk
21. Imprest Warrant
22. Retirement of Imprest
23. Charges Imprest
24. Travelling Imprest

PART IV
ADVANCES AND LOANS

25. Application
26. Advances of Salary
27. Repayment
28. Guarantee of Loans
29. Limits of Guarantee
30. Loan Agreement
31. Abnormal Repayment
32. Government Dues

PART V
ACCOMMODATION

33. Prime Minister
34. Ministers, Leader of the Opposition and Leader of Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament.
35. Accommodation of Members when attending Parliament Meetings
36. Members’ accommodation etc. on tour
37. Accounting for accommodation
38. Accommodation while traveling to or from meetings
39. Accommodation during stop-overs
40. Authority to certify other costs

PART VI
TRAVEL

41. Prime Minister
42. Ministers, Leader of the Opposition and Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament.
42.(5) Vehicle Purchase Scheme
43. Ordinary Members
44. Compassionate Leave
45. Travel for Constituency purposes
46. Prime Minister, Ministers, Leader of the Opposition and Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of Standing Committees of the Parliament on Duty.
47. Travel arrangement for touring on duty
48. Travel arrangement to and from meetings
49. Refund of fares
50.(1) Prime Minister’s Legal Spouse’s Travel
50.(2) Overseas visits
51. Travel costs
52. Subsistence Allowance
53. Charges
54. Standard Rates
55. Conference Rates
56. Hospitality Overseas
57. Refunds
58. Allowances in Transit
59. Overseas Travel Agent

PART VII
MEDICAL TREATMENT

60. Eligibility
61. Medical Appliances
62. Medical Attention and Treatment for Members on Overseas Duty
63. Medical Treatment outside Solomon Islands
64. Other Charges outside Solomon Islands
65. Recoverable Charges
66. Authority for Treatment is Final
67. Treatment by Private Practitioners

PART IX
MISCELLANEOUS

68. Standing and Special Select Committees
69. Leader of the Opposition and Leader of the Independent Group – Facilities
70. Minister Extra Portfolio
71. Free Services

SOLOMON ISLANDS INDEPENDENCE ORDER, 1978
(LN. NO. 43 OF 1978)
In exercise of the powers conferred by Section 69B(2) of the Constitution, the Members of Parliament (Entitlements) Commission makes the following regulations -

**PART I**

**GENERAL**

1. (1) These Regulations may be cited as the Members of Parliament (Entitlements) Commission (Amendment) Regulations 2008.

   (2) In any case where a duty is imposed on any public officer the obligation laid on such officer shall be read subject to General Orders, Financial Instructions and any other administration binding upon him.

2. These Regulations shall be deemed to have come into force on 1st April, 2008 except where otherwise provided in these Regulations and thereupon all previous Financial Rules shall be revoked.

3. These Regulations shall only be amended in accordance with the provisions of the Constitution.

4. The various terms used throughout these Regulations are as follows:

   “Chairman of the Parliamentary Caucus” means a Member of Parliament who is appointed by the Prime Minister to perform the following functions in addition to those added
by the Prime Minister from time to time: attend cabinet meetings at the Prime Minister’s request; alert the Prime Minister to any possible, significant delays in the implementation of matters agreed by the Cabinet; represent the Prime Minister on Committees of Cabinet as required, and perform the role of Government Whip when the House is in session.

“child” includes any child for whom the Member has legal responsibility or has assumed social responsibility for medical treatment and education.

“clerk” means the Clerk to Parliament.

“Leader of Official Opposition and of Independent Members” means the leaders for whose appointment provision is made in section 66(1) and (2) respectively of the Constitution.

“Member” means any Member of Parliament and in its general use the Prime Minister, the Deputy Prime Minister, Ministers and Leader of the Official Opposition and the Independent groups.

“Minister” means any member of Parliament.

“on duty” means when traveling to and from and participating in a meeting of Parliament or of a Special Select or Standing Committee or on occasions at which a Member is representing the Government of Solomon Islands.

“Payments and allowances”, except salaries, referred to in these Regulations shall be tax free and shall include all fringe benefits.

“Prime Minister” means any Member of Parliament elected and appointed to that office under the Constitution.

5. The Clerk shall maintain such accounting books and records of payments of salaries and allowance as an Accounting Officer of Government is required to keep under Government Financial Instructions

6. Any forms required specifically for the operation of these Regulations shall be designed, amended or deleted from use by the Clerk in consultation with the Ministry of Finance.
PART II
PAYMENTS

7. (1) The salary and allowances of a Member shall become payable when the Speaker confirms that the Member is duly elected.

(2) The salary of a Member shall cease to be payable upon the dissolution of Parliament or upon his vacating seat, whichever shall be earlier.

Provided that a caretaker Minister shall be entitled to claim his salary from the date of dissolution until the day prior to the formation of a new Government.

8. (1) The Clerk shall prepare salary authority forms in duplicate for submission to the Treasury. The reason for the application shall be stated and, where applicable, any relevant authority quoted. The receipt of the authority shall be acknowledged by returning the duplicate to the Clerk bearing the Member’s file number.

(2) Salary authorities shall show details of basic salary, allowances of all types and deductions for income tax, rent or other purposes.

(3) Salary authorities shall be submitted-
(a) on first election;
(b) when changes are made in monthly payments of allowances or deduction or the method of payment;
(c) to stop payment.

9. (1) Salaries may be paid in one of three ways:
(a) direct to a bank account on the request of a member submitted on the appropriate form of authority;
(b) by cash or cheque to the Member directly;
(c) to a third party; provided that the Member has given a signed authority in writing authorizing a specifically named person to collect the payment. Such authority shall clearly state how long it shall remain in force.

(2) Constituency Allowance is for the purpose of a Member touring his Constituency at least thrice a year and is not to be paid as part of basic salary but to be drawn in three equal installments not being less than three months apart.
The rate is as specified in Appendix A5.

(3) (a) Subject to the condition laid down in paragraph (b), members shall be paid a financial allocation for the purpose of encouraging micro projects and charities established within their constituencies.

(b) (i) The maximum amount claimable by any one Member in any calendar year shall be eighty thousand dollars or such other amount within the limits as approved by Parliament.

(ii) Payments shall only be made in reimbursement of expenditure actually incurred by a Member. Alternatively payment is to be made in anticipation of the actual expenditure upon the signature by not less than one of the following community leaders – Minister of Religion, an Area Constable or the Traditional Leader of the Community where the project will be of benefit.

(iii) Claims shall not be reimbursed unless submitted in the prescribed form set out in Appendix B and fully supported by relevant receipts.

10.(1) The levels of salaries and allowances for the Prime Minister, Deputy Prime Minister, Ministers, Leader of the Opposition and Independent Members, Deputy Speaker, Chairman of the Parliamentary Caucus, Chairman of the Standing Committee of the Parliament and Members are set out in Appendix A.1.

(2) A Minister, the Leader of the Opposition and the Leader of the Independent Group, whose appointment is revoked for reasons other than misconduct in office, as defined in the Leadership Code (Further Provisions) Act or the Constitution, shall be entitled to a relocation allowance equivalent to his net salary for one month.

(3) A Minister, the Leader of the Opposition and the Leader of the Independent Group who qualifies for such an allowance shall be allowed not less than fifteen days to vacate Government accommodation.

(4) All Members of Parliament shall be paid a meal allowance during a sitting of Parliament at the rate of $200 per day.

(5) All ordinary members of Parliament who travel into
Honiara from their Constituencies to attend a sitting of Parliament shall be paid a local subsistence allowance at a rate of $300 per day.

11.A.(1) A Person who has been a Member for a period of at least six months shall be entitled to a terminal grant as specified in Appendix A, at the end of the life of Parliament. The Terminal Grant shall be paid immediately upon the death or resignation of a Member as the case may be.

(2) The terminal grant or a proportion thereof of a deceased Member shall be payable to the widow or widower or legal representative of the Member.

(3) A Member who has served for less than six months shall only be entitled to as many one-sixth of the full terminal grant for every full month of service.

(4) Any debt outstanding and owing to the Government shall be deducted from the terminal grant before any payments is made to a Member.

11.B.(1) A Member shall become a contributor to the National Provident Fund from the date he is duly declared elected by the Returning Officer and confirmed by the Speaker, provided the Minister of Finance and Treasury has made a declaration under section 2 of the National Provident Fund Act making Members employees of the Government for the purposes of that Act. Provided that no such declaration shall be made in respect of the Prime Minister.

(2) A Member who is already entitled to a life pension under regulations 11C(1) or 11D(2) as at 1st April 1990 shall not be a contributor to the National Provident Fund under paragraph (1) of this regulation.

11.C.(1) A Member who had served in Parliament for an aggregate period of eight years shall be entitled to a life pension of 30% of the current annual basic salary of a Member.

(2) A Member who had served in Parliament for an aggregate period of twelve years shall be entitled to a life pension of 40% of the current annual basic salary of a Member.

(3) A Member who had served in Parliament for an aggregate period of more than twelve years shall be entitled to a life pension of

Local Subsistence allowance
LN 162/2007

Terminal Grant
LN 36/90
LN 59/2000

National Provident Fund Scheme
LN 36/90

Pension Scheme
LN 36/90
LN 34/92
LN 59/2000
LN 84/2004
pension of 45% of the current annual basic salary of a Member.

(4) A Member who had served in Parliament for an aggregate period of sixteen years shall be entitled to a life pension of 50% of the current annual basic salary of a Member.

(5) A member who has served in Parliament for an aggregate period of more than twenty years shall be entitled to a life pension of 75% of the current annual salary of a Member.

11.D.(1) A Member who had held the Office of Prime Minister for shall be entitled to a life pension of 50% of the current annual basic salary of the Prime Minister.

(2) The pensions payable under paragraphs (1), (2), (3), (4) and (5) shall be frozen if a recipient re-enters Parliament or is serving as a Minister or Prime Minister following the dissolution of Parliament pending a National Election. When he ceases to be a Member such pension shall resume.

(3) In calculating the number of years for pension entitlements under these Regulations, only parliamentary service commencing from 1970 and thereafter shall be taken into account.

(4) In the circumstances that a Member qualifies for pension both as a Member of Parliament and Prime Minister, he or she shall be eligible for only one pension of his choice.

(5) Where a Member of Parliament had died, his pension scheme shall be transferred to his surviving legal spouse until the spouse remarries.

(6) The Commission may review these pension rates.

12. Any Member of Parliament duly approved to travel overseas on official trip including spouse is eligible to apply for Travel Insurance and Life Insurance with any reasonable Insurance firm in Honiara to be administered by the Clerk to Parliament.

13. (1) Where a Member dies whilst being a Member of Parliament an ex-gratia amount of $50,000 including all benefits owning to the widow or widower under the Pension of deceased Member to be transferred to surviving legal spouse

Insurance Scheme

Death or Injury
LN 30/95
LN 59/2000
LN 84/2004
Regulations, shall be paid to the widow or widower or to the legal personal representative of the deceased Member.

Where a Member sustains bodily injuries (not resulting in death) from an accident arising out of and in the course of his official duties, the Member shall be entitled to compensation for such bodily injuries in accordance with the Workmen’s Compensation Act.

The Clerk shall ascertain that all debts to Government are settled by obtaining a certificate to that effect from all Ministries.

The Prime Minister shall receive an annual hospitality allowance of an amount voted by Parliament.

Ministers, the Leader of the Opposition or the Leader of Independent Group will obtain funds for official hospitality from a vote provided for the purpose and controlled by the Prime Minister.

A Member elected to Parliament shall receive an appointment grant at the rate prescribed in Appendix A2. Any Minister, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament shall receive a further grant at the rate prescribed in Appendix A2 on his or her appointment.

All Members of Parliament shall be entitled to a non-taxable Education Grant of $10,000 per annum for the education of his or her children in schools within Solomon Islands. This amount shall be paid to the Member on the first month of the year during his or her term in office.

All Members of Parliament shall be entitled to a tax free Ex-Gratia payment of $25,000 per annum from the date they are sworn in as Members of Parliament.

Such grant shall be paid to the Member at the end of each term in Parliament

PART III
TRAVELLING IMPRESTS

An imprest is a sum of money issued to a Member to make
payments directly for specified expenditure vote for which
vouchers cannot be presented conveniently to a sub-
accountant in the usual way.

(2) An imprest may be granted to any Member of Parliament
when touring locally or overseas on approved government
business for travel and transport costs, accommodation and
other incidental costs in accordance with Appendix A.

(3) Imprests are the personal responsibility of the Member in
whose name they are issued. Imprest holders are not
relieved of their responsibility until the imprest has been
retired in full and found to be correct.

20. The Clerk shall be responsible for calculating the amount
of any imprest and for ensuring that the necessary
documents are provided to retire the imprest correctly.

21. An imprest warrant shall be prepared on the appropriate
form and shall be –

(a) authorized by the Secretary to the Prime Minister in
respect of an imprest issued to a Minister;

(b) authorized by the Clerk in respect of an imprest issued to
other Members including the Leader of the Opposition,
Leader of the Independent Group, Deputy Speaker,
Chairman of the Parliamentary Caucus and Chairman of
the Standing Committees of the Parliament.

22. A Member issued with an imprest shall submit not more
than three days after returning to Honiara all reasonably
available bills, receipts and other documentation required
to support the expenditure incurred under the imprest
together with any cash balance to the respective Authority
under regulation 21.

23. The following items may be charged to a traveling
imprest –

(a) hotel bills for business class accommodation and food and
standard service charge percentage on such items,
including official communication charges, laundry and dry
cleaning;

(b) travel expenses such as airport charges, transport to and
from airport or other duty journeys;

(c) the cost of a chauffeur-driven hire car for Ministers when representing Solomon Islands at conferences where the host country does not provide transport; provided that such transport shall be used only on duty or for traveling to and from official functions connected with the visit;

(d) any hospitality allowances provided under regulation 56;

(e) any non-accountable allowances approved under regulation 59.

24. Alcoholic beverages, soft drinks and cigarettes shall not be charged to a traveling imprest, except alcoholic beverages and soft drink charges incurred under regulation 56(3).

PART IV
ADVANCES AND LOANS

25. The Minister of Finance may authorize the issue of guarantees of loans to Members in the circumstances described in the following regulations. Application for such loans shall be made to the Clerk in the first instance, and in the case of Ministers should bear the recommendation of the Prime Minister.

26. An advance of salary and allowances not exceeding one month’s gross pay may be made by the Clerk in consultation with the Treasury -

(a) in case of serious illness or unforeseen domestic calamity or other circumstances which the Member could not have foreseen and for which he could not have made prior provision or;

(b) when the Member will be traveling at the time payment is due and will require funds to use during his travel period in which case the sum advanced shall be in the next amount payable after standard deduction for tax, rent, advances, or other purposes have been made.

27. (1) An advance of salary made in the circumstances described in paragraph (a) of regulation 26 shall be repaid over a period not exceeding three months starting when the advance is made.
An advance of salary made in the circumstances described in paragraph (b) of regulation 26 shall be payable from the salary due for the month in which the advance is made.

If funds are available, the Permanent Secretary, Ministry of Finance may issue a guarantee to a bank in support of a Member’s application for a bank loan. The Member shall make the necessary arrangements with the bank and complete the application in Form TY84/1 set out in Appendix C. Each application for a loan shall be supported by a pro-forma invoice, receipted insurance cover note and works valuation certificate in case of a second-hand item, where necessary.

The sum guaranteed by the Government shall not exceed $100,000. The period of the guarantee shall exceed the prescribed life of the current Parliament and full repayment must be made either before the dissolution of Parliament or, if the Member shall cease to hold office, on demand.

Where the official duties of the Prime Minister, a Minister, the Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of Parliamentary Caucus, Chairman of the Standing Committees of the Parliament or a Honiara Member obliges him to live in Honiara he is entitled to be given a Government guarantee, not exceeding $200,000 to purchase his own house in Honiara. As a condition of the guarantee, the Government shall have the first charge over the house and such guarantee shall not expire on the dissolution of Parliament but shall remain in force while Government continues to hold the first charge.

Provided that no such Government guarantee shall be given to any person who, or whose spouse, owns a private house in Honiara.

On acceptance of the application by the Minister of Finance and after the completion of an agreement between the Member and the Government, the Permanent Secretary, Ministry of Finance, shall issue a recommendation to such bank as the Member may require recommending that the said bank may make the loan. It shall then be the responsibility of the Member to make all further arrangements with the bank and meet all such conditions as
the bank may require.

31. When a member dies or vacates his seat in Parliament the amount outstanding on an advance or guaranteed loan may be recovered from any pay, terminal grants, pensions or ex-gratia payments for which the Member or his legal personal representative are eligible and any additional sum due shall be recoverable from any collateral or security held by the Member of his estate.

32. In the event that any Member should decline to hand over any balance remaining to be paid to Government, the Clerk shall take immediate action to obtain a Court Order for the possession of such chattel and inform the Accountant General, Treasury and Auditor-General of such action.

PART V
ACCOMMODATION

33. The Prime Minister shall occupy (without payment of rent or tax on the private benefit thereof) the official residence of the Prime Minister and shall be provided with two drivers and such domestic staff as the Secretary to the Public Service of the Ministry of Public Service may consider reasonable together with full furnishings and equipment for the house and upkeep of such house shall be a charge on public funds.

34. (1) Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament will be provided, if they so request, with accommodation at a monthly minimum rate of between $9,000 and a maximum rate of $15,000.

(2) Any Minister, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament who occupies his or her own private house shall be entitled to a rental supplement of between $9,000 - $15,000 per month depending on the type, size and state of upkeep as approved by the Secretary to Cabinet in consultation with the Permanent Secretary of Ministry of Lands and Housing and the Permanent Secretary of Ministry of Infrastructure and Development.
The Deputy Prime Minister, Ministers, Leader of Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament who occupies a Government house to the following:-

(a) employment of one domestic servant and a gardener to work in such house at such rate of pay as the Permanent Secretary of the Ministry of Public Service may approve and the pay of such domestic employees shall be paid out of public funds.

(b) entitlement to free supply of water, gas and electricity. The expenses thereof shall be a charge on public funds.

(c) entitlement to have a post paid mobile and telephone installed and maintained in the houses which they occupy at the expense of public funds.

35. (1) Members of Parliament shall be provided with reasonable standard accommodation when attending Parliament meetings in Honiara and such Members shall vacate the premises within (2) days after the close of the Parliament meeting. Any excess day’s overstay shall be the responsibility of the Member concerned.

(2) Where a Member uses his or his own house for accommodation when attending Parliament meetings, such a Member shall receive a daily payment equivalent to a rental supplementation of $6,000 per month. This shall not be paid if there is reasonable accommodation provided.

(3) Member of Parliament who are Chairman and Members of the Standing Committees of the Parliament shall be provided with reasonable accommodation when attending meetings in Honiara. Such Members are to vacate the premises within two (2) days, after the close of such meetings and any excess day’s overstay shall be the responsibility of the Member concerned.

(4) Honiara Members shall be provided with a house in Honiara at the monthly rate of $9,000 to $15,000 and when occupying own house, he or she shall be entitled for a rental supplementation of $9,000 to $15,000 per month as approved by the Secretary to Cabinet in consultation with
the Permanent Secretary of the Ministry of Lands and Housing and the Permanent Secretary of the Ministry of Infrastructure and Development.

(5) Members of Parliament who occupies their own house during Parliament meetings shall be entitled to claim the rental as provided under Regulation 35(2). This excludes Members who are eligible under Regulation 34(2) and 35(4).

(6) Families of deceased Members of Parliament who occupies a Government house shall vacate the house within 60 days from the date of death.

36. While touring on Government business a Minister, the Leader of the Opposition, the Leader of Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus, Chairman of the Standing Committees of the Parliament or a Member may either be accommodated at a hotel or resthouse and his accommodation and all reasonable meals expenses will be paid for and a touring allowance of $200.00 per day will be payable in addition.

37. All accounts for accommodation and meals will be sent to the Clerk for payment.

38. Accommodation outside Honiara will be provided free of charge on the same terms and conditions as for touring on duty for Members traveling to or from meetings of Parliament or of Special Select or Standing Committees.

39. Accommodation will be provided only for unavoidable stopovers where transport is not immediately available to complete the journey.

40. In all cases the Provincial Secretary of the Province concerned will certify on the account that the charges were incurred because of unavoidable delays in transport.

PART VI
TRAVEL

41. Two official vehicles will be provided for the Prime Minister’s use, with drivers and running costs being met
from public funds.

42. (1) The Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, the Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament will be provided with free transport for himself, his legal spouse and children as follows:

(a) from his or her place of domicile or the central point of his or her Constituency to Honiara, on first appointment;

(b) six return trips in each calendar year between Honiara and any place designated by him or her within the constituency or spouse’s place of domicile, or any other place in Solomon Islands;

(c) from Honiara to his or her place of domicile or the central point in his or her constituency, on relinquishing appointment.

(2) The Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Standing Committees of the Parliament shall be provided with a vehicle for the discharge of their official duties.

(3) The Permanent Secretary for the Ministry of Public Service shall make appointments of drivers upon the recommendations of the Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament.

(4) Any Members of Parliament allocated with a Government vehicle is entitled to be given the option to purchase the vehicle at the end of the life of Parliament in consultation with the Office of the Prime Minister and Cabinet, the Ministry of Finance and the Ministry of Infrastructure and Development. Once approval for the purchase is granted, payment must be made to the Government through the Ministry of Finance within fifteen days. Upon failure to purchase the vehicle, the Ministry of Infrastructure and Development shall have the right to retrieve the vehicle to the Transport Pool.

(5) Members of Parliament are entitled to purchase their own...
vehicle for private use through guarantee of loan by the Government as authorized by the Minister of Finance in Regulations 25 to 32 and such vehicle shall be exempted from the Duty and Goods Sales Tax. Each Member is restricted to purchase one vehicle under this scheme whilst he or she is still a member of Parliament.

(6) The Government is only responsible for vehicle damages incurred during the course of official duties and only when driven by the driver designated under paragraph (3).

(7) In the event of a government vehicle not being provided, a transport allowance of $3,000.00 per month shall be paid to Ministers, the Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament.

(8) Members of Parliament holding and garaging government vehicles shall be paid a fuel allowance of $3,000 per month.

43. (1) Free transport will be provided for all other Members of Parliament from their place of domicile or the central point in their constituency to Honiara and return on all sittings of Parliament and the meetings of Special Select or Standing Committees. Free transport shall be similarly be provided for their wives and children twice during any one calendar year. A Member for a constituency in Honiara shall not be precluded from traveling under this Regulation.

(2) A transport allowance of $6,000 per annum shall be paid to a Member for being in Honiara on Constituency or Government business. The amount shall be paid twice per year by way of two installments of $3,000.

44. During a period of Parliament session, a Member may be granted a leave of absence on compassionate grounds on application following recommendation by the Speaker to the Clerk. Reasonable travel costs of the Member and his family within Solomon Islands shall be paid.

45. All Members including the Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the
Parliament are personally responsible for the payment of fares when traveling on constituency business.

46. Free passage by air or sea for the Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament is restricted to official duty only subject to prior approval of the Prime Minister.

47. (1) The Secretary to the Prime Minister must be advised of any official duty tours by any Minister, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament before they are undertaken, or the full cost of the tour will be the responsibility of the Minister concerned as the case may be.

(2) Duty tours by Special Select or Standing Committees will be organized by the Permanent Secretary of the Ministry concerned and paid for from the vote of the Ministry. If the terms of reference of a Committee do not relate to any particular Ministry, the expenses of the Committee will be met by public funds.

(3) Chartering of boats or aircrafts will not be permitted without the prior approval of the Permanent Secretary of the Ministry concerned or the Secretary to the Prime Minister who will satisfy him or herself that no regular scheduled transport is available to the area concerned. Where scheduled services are available, tours would be organized to fit in with these services.

48. (1) The Clerk will arrange all travel to Honiara. The Clerk will advise the Provincial Secretary of the Province concerned of all travel arrangements within a Province.

(2) Members will not be permitted to charter boats or aircraft.

49. (1) When a Member or a member of his family fails without good reason to take up bookings on an aircraft he or she

Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and the Chairman of the Standing Committees of the Parliament on duty

Travel arrangement for touring on duty LN 45/97 LN 215/2004

Travel Arrangement to and from meetings Refund of fares
will be required to refund to the Government the whole of the fare not used.

(2) Any Member who charters a ship or aircraft without the requisite approval set out in these Regulations will be personally responsible for the payment of the cost of the charter.

50. (1) When accompanying the Prime Minister on official overseas visits the Prime Minister’s spouse will be entitled to first class travel and the same subsistence allowance as that of an ordinary Member of Parliament specified in Appendix A.

(2) All visits by Ministers or the Leader of the Opposition, the Leader of the Independent Group or Members overseas must be recommended by the Prime Minister who may authorize that any such person may be accompanied by his or her spouse. The spouse will be entitled to the same subsistence allowance (overseas) and overseas travel agent as that of an ordinary Member of Parliament specified in Appendix A.

51. (1) All overseas visits will be arranged by the Clerk when Members only are involved. When a Government Officer is traveling with Members he or she will be responsible for all travel arrangements and for the control of funds concerned with the visit.

(2) Ministers and Members of Parliament are entitled to travel business class.

(3) Where a Member is required as part of his duty to go on an overseas trip funded by an International Organisation which provides for an economy class air ticket, the Government shall meet the extra costs required in converting the ticket from economy to first class.

(4) All Members are afforded VIP status and are entitled access to the VIP Lounge and other facilities at Henderson Airport when departing overseas and arriving from overseas.

52. A Member who is required to travel overseas on duty is eligible to receive a subsistence allowance as specified in Appendix A8.
53. (1) Subsistence allowance is intended to cover, for a complete period of twenty-four hours, three meals a day, plus service charges, taxes, and incidental expenses at the place of accommodation, including official communication charges. Other incidental expenses such as taxis or airport taxes must be claimed separately.

(2) Subsistence allowance is payable for a complete period of twenty-four hours only; provided that broken periods of twenty-four hours which include a night, or from midnight to 6:00 am may be claimed a full rate.

(3) Where a Member is a guest of a host Government, Administration, Agency, or Organisation and is not required to meet his accommodation and meal charges, he may claim full subsistence allowance applicable to him in Appendix A8.

54. All living expenses of a Member of Parliament whilst on official duty overseas shall be met from imprest funds provided for the trip.

55. (1) Where a Member attends an international conference where there are a significant number of Governments represented, the Prime Minister may authorize that he be accommodated in higher standard than the standard rate would allow.

(2) In such circumstances the Prime Minister will authorize a conference rate equal to a full hotel charge for accommodation, breakfast, service and taxes plus half the standard rate of subsistence allowance prescribed.

(3) In these circumstances no further allowance for incidental expenses or hospitality will be paid.

56. (1) Where the Prime Minister considers that the Government may be under an obligation to provide or return hospitality at an overseas conference, he or she may authorize an allocation of funds to a Member for this purpose.

(2) Expenditure will be confined to a specific amount for an organized function of a number of identified persons and may not be incurred on casual drinks or meals with chance friends or local acquaintances which are for the Member’s
A Member may incur reasonable expenditure when attending an overseas conference or meeting in cases where he or she needs to lobby for support or have some informal discussions in an informal setting with other delegates.

The expenditure in paragraph (1), (2) and (3) must be justified by the production of receipted bills and any cash balance should be refunded.

Where the itinerary of a visit is changed which results in a reduction of the number of days of the journey, an appropriate refund of any allowances advanced will be made on the Member’s return to Solomon Islands.

Where it is necessary to spend a period in transit and meals and accommodation are included with passage costs, no allowance is payable.

Where the period in transit includes an overnight stop and meals and accommodation are provided at the expense of the carrier an allowance of one-fifth of the standard rate for the place of stop-over will be payable to cover the incidental expenses.

Where a Member is detained overnight in transit and the charges for accommodation and meals are not provided at the expense of the carrier, he or she will be eligible to claim subsistence allowance at the rate applicable to the place in which he or she is detained.

Any Member who travels overseas on Parliamentary business may, on the first occasion he or she travels on such business to be paid the non-accountable overseas travel grant specified in Appendix A 3.

**PART VII**

**MEDICAL TREATMENT**

Saves as elsewhere provided all Members and their spouses and unmarried children under 18 years are eligible
to receive medical attention free of charge at the Central Hospital including the use of the Private Ward.

61. If the Chief Consultant of the Ministry of Health and Medical Services confirms that a Member requires spectacles, dentures or any surgical appliance and that they are essential, they will be provided at the expense of the Member, provided that if the cost exceeds one quarter of one month’s basic salary of the Member, his or her contribution shall be limited to that proportion of his salary.

62. A member on duty outside Solomon Islands shall be eligible for essential medical and hospital treatment, including surgical treatment and accommodation charges at Government expense, provided that in any such case, such expenses cannot normally be met by a national health service of the country in which he or she is on duty without causing undesirable delay in securing examination or treatment.

63. Save in exceptional circumstances with the approval of the Prime Minister following consultation with the Chief Consultant of the Ministry of Health and Medical Services, a member is not eligible to receive treatment at Government expenses outside the country.

64. When a Member is sent out of the country for medical examination or treatment under Regulation 60 he or she shall be eligible for -

(a) passages by air at Government expenses at first class rate;

(b) essential examination and treatment at Government expense as arranged whenever possible by the Ministry of Health and Medical Services in advance, including operation charges and the fees of doctors, anaesthetists or specialists.

65. Where charges for accommodation are incurred, the Ministry of Health and Medical Services will meet such charges which will subsequently be recovered from the Member. The member will thereafter be required to reimburse the charges. If necessary, an advance of salary may be authorized under Part IV of these Regulations for such amounts and over such period as the Minister of
66. The Chief Consultant, Ministry of Health and Medical Services shall decide whether examination and treatment provided under this Part is essential and his or her decision shall be final.

67. Unless referred by or with the approval of the Chief Private Consultant of the Ministry of Health and Medical Services, a Member or his or her legal spouse or child who is medically examined by or receives medical treatment from a medical practitioner in private practice shall not be eligible to claim reimbursement of any expenses. No benefit conferred by this Part shall be available to a Member or his or her family whilst they remain under the professional care of a private practitioner.

PART IX
MISCELLANEOUS

68. Members required to tour outside Honiara as Members of Special Select or Standing Committees appointed under Order 68 of the Standing Orders of the National Parliament shall receive touring allowance in accordance with Regulation 36. All costs associated with attendance at the said committee meetings shall be met from the Parliament Head of the estimates – Members of such committees during sittings shall be paid a sitting allowance at the rates as appear in Appendix A 8.

69. The Leader of the Opposition and Leader of the Independent Group are entitled to be provided with Office facilities and eight staff who need not be public servants.

70. (1) The Prime Minister or any Minister who is to supervise responsibilities for another portfolio for fourteen or more consecutive days shall be entitled to an allowance at the rate of $800.00 per month.

(2) Any Minister acting in the Office of the Prime Minister under section 38(1) of the Constitution shall be entitled to
an allowance at the rate of $800.00 per month.

71. Members will receive free headed paper and envelopes. Payments for postage, telegrams and service messages shall be the responsibility of Members.

APPENDIX

LN 36/1990
LN 66/1990
LN 34/1992
1. **BASIC SALARY**
The following taxable salaries will be paid –
Prime Minister $143,000 per annum
Deputy Prime Minister $130,000 per annum
Ministers, Leader of the Opposition and the Leader of the Independent Group $115,000 per annum
Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament $105,000 per annum
Members $96,000 per annum

2. **APPOINTMENT GRANT [Reg. 16]**
Members $10,000
Prime Minister, Deputy Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament shall in addition receive $10,000

3. **OVERSEAS TRAVEL GRANT [Reg. 59]**
Members Clothing allowance USD$3,000
Prime Minister, Deputy Prime Minister, Leader of the Opposition, Leader of the Independent Group, Ministers, Chairman of Parliamentary Caucus and Chairman of Standing Committees of the Parliament Clothing allowance USD$5,000

4. **MEAL ALLOWANCE [Reg. 10(4)]**
All Members of Parliament $250 daily

5. **LOCAL SUBSISTENCE ALLOWANCE [Reg. 10(5)]** $300 daily

6. **LOCAL TOURING ALLOWANCE [Reg. 36]** $300 daily

7. **CONSTITUENCY ALLOWANCE [Reg. 9(2)]**
Zone 1 $16,000
TEMOTU PELE
TEMOTU NENDE
VATUD
MALAITA OUTER ISLANDS

**Zone 2**

EAST ARE ARE
WEST ARE ARE
SMALL MALAITA
WEST MAKIRA
CENTRAL MAKIRA
EAST MAKIRA
SOUTH CHOISEUL
NORTHWEST CHOISEUL
EAST CHOISEUL
ULAWA & UGI
SHORTLANDS
RENNELL & BELLONA

$15,800

**Zone 3**

NORTH VELLA LA VELLA
SOUTH VELLA LA VELLA
RANONGA & SIMBO
NORTH NEW GEORGIA
SOUTH NEW GEORGIA, RENDOVA & TETEPARI
MAROVO
HOGRANO/KIA/HAVULEI
MARINGE/KOKOTA
GAO/BUGOTU
EAST KWAIO
WEST KWAIO
NGELLA
SAVO & RUSSELLS
SOUTH GUADALCANAL

$15,600

**Zone 4**

GIZO & KOLOMBANGARA
WEST NEW GEORGIA & VONAVONA
NORTH MALAITA
EAST MALAITA
LAU/MBAELELEA
FATALEKA
CENTRAL KWARA’AE
WEST KWARA’AE
AOKE/LANGALANGA
NORTHEAST GUADALCANAL

$15,400
WEST GUADALCANAL  
EAST GUADALCANAL  
EAST CENTRAL GUADALCANAL  
NORTHWEST GUADALCANAL  
CENTRAL GUADALCANAL  
NORTH GUADALCANAL  
BAEGU ASIFOLAE

Zone 5  $12,200  
WEST HONIARA  
EAST HONIARA  
CENTRAL HONIARA

8. SUBSISTENCE ALLOWANCE [OVERSEAS] [Reg. 52]  
To include lunch, dinner and incidental expenses –

Prime Minister  US$350  
Deputy Prime Minister, Ministers, Leader of  
Opposition, Leader of the Independent Group,  
Deputy Speaker, Chairman of the Parliamentary  
Caucus and Chairman of the Standing Committees  
of the Parliament

Members  US$250

NOTE:  
When the Deputy Prime Minister travels overseas in place  
of the Prime Minister, he or she shall be paid the Prime  
Minister’s rate of subsistence allowance.

9. TERMINAL GRANT (Tax Free)  
All Members  $100,000

10. MEMBERS OF PARLIAMENTARY STANDING  
SELECT COMMITTEES AND SPECIAL SELECT  
COMMITTEES [Reg. 68]

(A) Standing Select Committee to be paid a daily rate of  
(B) Special Select Committees to be paid a daily rate of  

APPENDIX B

Micro-Projects and Charities Allowance (see Reg.9(3) )

APPLICATION FORM
(1) Name of Proposer .................................................................
(2) Name of Proposal .............................................................

(3) Location .................................................................

(4) Cost of Proposal ...........................................................

(5) Nature of the Project ......................................................

(6) Signature .................................................................
(7) Witness .................................................................
(8) Date .................................................................

REMARKS

OFFICIAL USE:

DATE   AMOUNT   BALANCE

.................................................................................................
.................................................................................................
.................................................................................................
.................................................................................................
.................................................................................................

APPENDIX C

TY 84/1

APPLICATION FOR LOAN GUARANTEE
(Member of Parliament only)

To: Accountant General
Honiara

Applicant’s Name ………………………………………………………………………. (Block Capitals)

Address: ……………………………………………………………………………………………

Date: ………………..

I wish to apply for a guarantee for a loan of $………………………. for ……………………… months from the …………………………… Bank to purchase a ……………………………..

2. (a) I have obtained the approval of the Bank for this loan and they have completed the certificate below.

   (b) I attach a pro-forma invoice on suppliers agreement giving full details of times to be purchased.

   (c) I attach a Work Certificate of Valuation and inspection (for second-hand purchases only).

   (d) I attach a receipt cover note or insurance policy of comprehensive insurance cover for the whole period of the loan in the joint name of myself and the Accountant General.

   (e) I attach herewith an authority in the standard form requesting you to pay my salary into the Bank granting the loan. I understand that this is irrevocable for the period of the loan.

3. I understand that interest and bank shares will be added to the amount of advance requested and the total sum will not exceed the amount specified Reg. 26.

4. I understand that if I dispose off the item. I will immediately repay the loan in full and inform the Accountant General that I have done so.

   Signed: ……………………………
   Certificate by …………………….. Bank

I certify that subject to the issue of Government Guarantee, I have agreed to make a loan of $ …………………. to Mr. …………………….. for a period of ………………… months for the purpose described above.
APPENDIX D

CONSTITUENCY DEVELOPMENT FUND

Application for Funding
1. Name of Community: ………………………………………………………………………

2. Name of Project: ……………………………………………………………………………

3. Location:
   (a) Ward: …………………………………………………………………………………
   (b) Zone: …………………………………………………………………………………
   (c) Village: ………………………………………………………………………………
   (d) Address: ……………………………………………………………………………

4. Informant on Project (Description): …………………………………………………
   ……………………………………………………………………………………………
   ……………………………………………………………………………………………
   ……………………………………………………………………………………………
   ……………………………………………………………………………………………

5. Supervisors:
   Name: ……………………… Position: ………………… Sign: ……………
   Name: ……………………… Position: ………………… Sign: ……………

6. Amount Requested: ………………………………………………………………………

7. Community Contribution: ………………………………………………………………

8. Recommendation by Local Leader (Chiefs, Priests/Pastors, Area Council Member, Provincial Member):
   ……………………………………………………………………………………………
   ……………………………………………………………………………………………
   ……………………………………………………………………………………………

9. Endorsed/Not Endorsed by Constituency Development Committee:
   Signed by Chairman (CDF): …………………….. Date: …………………
Dated at Honiara this first day of April 2008

COLIN R. DARCY
Chairman
Members of Parliament (Entitlements) Commission